

# SUPREME COURT OF THE UNITED STATES

## ELECTRONIC FILING SYSTEM REGISTRATION PROCESS

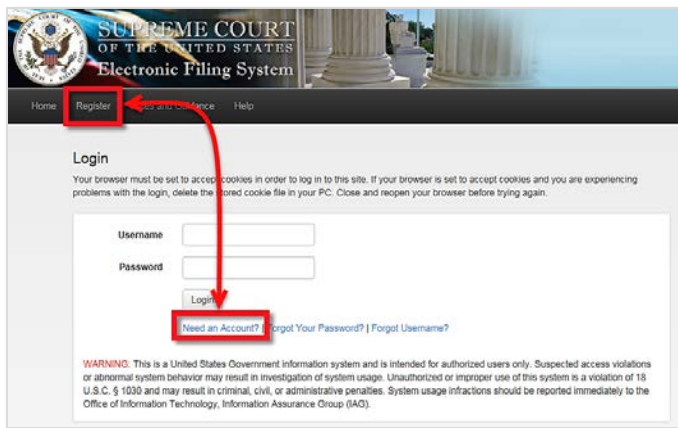


### STEP 1. CREATE YOUR ACCOUNT

1. Go to this website:

<https://file.supremecourt.gov>

2. From the Home page, click on **REGISTER** at the top navigation menu, or the **NEED AN ACCOUNT?** link.



3. From the **REGISTER** page, select the registration option that best describes you:

- Member of the Supreme Court Bar, or
- Attorney appointed under the Federal Criminal Justice Act

4. If you selected to register as **A BAR MEMBER OF THE SUPREME COURT**, select the **CERTIFICATION STATE**. This is the state that was listed on your bar admission certificate.

5. If you selected the option to register as an **ATTORNEY APPOINTED UNDER THE CRIMINAL JUSTICE ACT**, add the following information about the case that you are representing:

- Lower Court
- Lower Court Case Number
- Supreme Court Case Number, if applicable

6. Enter the information as requested on the form.

#### Note:

Your password must be at least 8 characters long and must contain **THREE (3)** of the following items:

- Lowercase letter
- Uppercase letter
- Number
- Special character, such as:  
( ) ! # \$ % ^ & \* \_ + [ ] { } ? ; : | ' " \ \ \ . / ~ ` =

The following symbols cannot be used as part of your password:  
"@", "<", and ">".

7. Submit your account registration request for approval.

You will be notified via email when your account registration request has been reviewed by the Clerk's Office.

### STEP 2. VALIDATE YOUR ACCOUNT

Once your account registration request has been approved, the final step of the registration process is to **VALIDATE YOUR ACCOUNT**.

You will receive an email notification that contains a link to validate your account. To validate your

account, click on the link from the email notification.

**Note:**

*The validation link is active for 48 hours. If you missed the 48-hour activation window, the system will re-direct you to a page that allows you to generate a new validation email.*

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## GETTING HELP

### CLERK'S OFFICE

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For assistance with electronic filing, please review our [FREQUENTLY ASKED QUESTIONS](#), or contact the Clerk's Office:

- **EMAIL:** [efilingsupport@supremecourt.gov](mailto:efilingsupport@supremecourt.gov)
- **PHONE:** 202-479-5660

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### HOURS OF OPERATION:

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The hours of operation are Monday – Friday  
9 a.m. to 5 p.m. ET